



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MATNOC HELD AT THE SANGGUNIANG BAYAN SESSION HALL, MUNICIPAL BUILDING ON APRIL 25, 2011 AT 9:00 O’CLOCK IN THE MORNING.

Present:

Hon. Alex B. Dulay	Municipal Vice Mayor(Presiding Officer)
Hon. Christopher G. Hadap	Municipal Councilor
Hon. Carlos G. Estrelon Jr.	-do-
Hon. Joseph Alan Gacis	-do-
Hon. Edward Ruel T. Barlin	-do-
Hon. Evelyn Garalde	-do-
Hon. Salvador L. Frencillo	-do-
Hon. Ernie G. Garcera	-do-
Hon. Benjamin R. Rili	-do-
Hon. Julio E. Garduque	-do-(ABC President)
Hon. Rotchien P. Fuster	-do-(SKMF President)

MUNICIPAL ORDINANCE NO.02 s. 2011

AN ORDINANCE GRANTING BENEFITS AND INCENTIVES TO BARANGAY HEALTH WORKERS IN THE MUNICIPALITY OF MATNOC, APPROPRIATING FUNDS FOR THE PURPOSE AND FOR OTHER PURPOSES.

Author: Hon. Edward Ruel T. Barlin, Hon. Carlos G. Estrelon Jr. Hon. Ernie G. Garcera

BE IT ENACTED by the Sangguniang Bayan of Matnog, that,

Section 1. Title- This ordinance shall be known as “Barangay Health Workers Benefits and Incentives Ordinance of Matnog, Sorsogon”

Section 2. Purpose- This ordinance shall provide guidance and measures in support of Barangay Health Workers (BHWs) to enable them to effectively participate in health care and development of the communities.

Section 3. Coverage- This ordinance shall cover all registered, accredited and associate BHWs in the Municipality of Matnog who are trained in Primary Health Care by accredited government or non-government organization (NGO) and who voluntarily rendered primary health care services in their own communities, provided that they are not receiving salaries/honorarium from any government agency or institution.

Section 4. Statement of Policy.

- a. Protect and promote the right to health of the people.
- b. Provide the conditions for health empowerment, where each individual has access to information and services that will bring about his/her health and well being.
- c. Recognize the Primary Health Care approach is a major strategy towards health empowerment. Emphasizing the need to provide adequate, accessible and acceptable health services through participatory strategies such as health education, training of BHWs, community building and organizing.
- d. Recognize the need for developing and institutionalizing a support for BHWs.
- e. Recognize the role of BHWs as front liners in the delivery of Primary Health Care Services; and
 - i. Right to organize themselves
 - ii. Access to mechanisms and resources in support of efforts to improve their services for the communities; and
 - iii. Access to opportunities for their professional advancement

- b) **Accredited Barangay Health Workers (ABHW)**- a registered BHW who has completed the accredited primary health care services training program from a government agency or NGOs accredited by the DOH, and has actively rendered voluntary primary health care services in his/her barangay for at least three (3) years and whose name appears in the Municipality Registry of Registration of Accredited BHWs;
- c) **Registered Barangay Health Workers (RBHW)** – a person who has undergone training programs under any accredited government or non-government organizations and has voluntarily rendered primary health care services in the barangay for at least one (!) year as associated barangay health workers and whose name appears under the Municipal Registry of Registered BHWs;
- d) **Associate Barangay Health Workers (ABHWs)** – refers to the newly accepted health volunteer in the barangay who rendered at least three (3) years voluntary service;
- e) **Local Health Board (LHB)** - its main task is to assist Local Government Unit in the delivery of substantial health services and facilities develop to them. It shall propose to the Sanggunian the annual budgetary allocations for the operations for the operation and maintenance of health facilities and services within the LGU. The LHB shall serve as an advisory committee to the Sangguniang in health matters;
- f) **Accredited Government and Non-Government (NGO)** – a government agency or institution or non-government organization whose Training Programs for BHWs have been accredited by the DOH;
- g) **Accredited BHW Training Program** – refers to any DOH-accredited training course designed to develop the competency of BHWs to perform their roles as community organizers, education and primary health care services provides;
- h) **Primary Health Care Services** – are essentials health care services such education on a prevailing health problems, the method of preventing and controlling them, promotion of adequate food supply and proper nutrition, basic and environmental and adequate supply of safe water, maternal and child care including family planning and immunization against major infectious disease, prevention and control locally endemic disease appropriate treatment of common disease and injuries, promotion of mental health, prevention of oral and dental disease and promotion of dental health, provision and proper use of essential drugs and herbal medicines, and access utilization of hospital care centers of wellness;
- i) **Registration** – refers to a systematic enlisting BHW based on a set of criteria promulgated by the DOH and implemented by the LHB.
- j) **Community** – refers to a barangay purok or zone where a BHW renders primary health care services;
- k) **BHW Accreditation** – is an official acknowledgement by the LHB of the qualifications of a BHW in meeting the DOH and implemented under this Ordinance;
- l) **Organized BHW Group** – refers to the association, federation or confederation of BHWs at the barangay, municipal, provincial, regional or national levels, having an independent and autonomous functions such as those of People’s Organization (Pos) and (NGOs);
- m) **Delisted BHW** – a registered or accredited BHW whose registration or accreditation has been withdrawn by the Local Health Board in accordance with the provisions of this Ordinance; and
- n) **Voluntary Services** – refers health and health-related activities rendered by a BHW on his/her own free will, responsive to needs of the community, and for he/she has no certificate of appointment and is not given any remuneration or salary.

- (i) Maintaining regular communication with the community leaders and professional health workers;
 - (ii) Providing linkage between the community and local health agencies.
 - (iii) Assisting the community to develop a health plan and to take action to promote their health and well being;
 - (iv) Facilitating the community members to identify and respond to their community members to promote their participation in local health initiatives;
- b) As an Educator, he/she shall provide knowledge and skills to community members in the prevention and management of simple illness by:
- (i) Conducting health classes and/or household techniques;
 - (ii) Updating knowledge of communities on relevant issues; and
 - (iii) Distributing appropriate information, education and communication materials.
- c) As a Health Care Service Provider, he/she shall render primary health care services to the members of the community by:
- (i) Providing health care services as defined in Section 5(d) of Rule 1 for which he/she is trained;
 - (ii) Referring patients with complication and those suspected to have communicable disease to the appropriate health center of hospital;
 - (iii) Monitoring the health status of the household of the household members under his/her area of service coverage which he/she is assigned to one hundred fifty (150) to one (1) or equivalent to thirty (30) household;
 - (iv) Keeping records of health activities in the community and in health station; and
 - (v) Ensuring the proper maintenance of the health station and the safe custody of its equipment, medical supplies and health records.

Section 7. Qualification of Barangay Health Worker- the following are the requirements for accredited, registered and associate BHW:

A. Accredited Barangay Health Worker:

- a) Must have completed continuous three (3) years of service as a registered BHW prior to the application for accreditation. Permission for leave of absence must be secured from the Barangay Health Midwife; and
- b) Must have completed all the requirements, seminars for accreditation.

B. Registered Barangay Health Worker:

- a) Must have actively rendered continuous voluntary primary health care services for at least one (1) year prior to application for registration.
- b) Permission for leave of absence must be secured from the barangay Health midwife.
- c) Must have completed the required seminar for registration.
- d) Must renew registration every year for three (3) years; and
- e) One BHW will serve fifty (50) households in inland barangays and thirty (30) households in high risk and remote barangays.

C. Associate Barangay health Worker:

- a) Must be at least eighteen (18) years old but not more than fifty (50) years old;
- b) Must be at least second year high school, able to read and write legibly.
- c) Must be willing to render to render voluntary primary health care services.
- d) Not presently appointed as Barangay Nutrition scholar or Day Care Worker, Barangay Secretary, Barangay Treasurer and Barangay Tanod.
- e) Not presently occupying and elected post in barangay.
- f) Have not been candidate for any position in recent barangay Election; and
- g) Must not have any political affiliation.

BHW from among the recommended applicants.

Section 9. Benefits and Incentives. As defined under Republic Act 7883 and as provided under this ordinance, BHW are entitled to the following incentives and benefits;

A. ALLOWANCES

1. Subsistence allowance from the barangay-a minimum of three hundred pesos (300.00) subsistence allowance shall be granted to the BHW by the barangay every month; and
2. Subsistence allowance from the municipality- a subsistence allowance shall be granted by the municipality to the BHW subject to the review and recommendation of the RHM or RHU head.

B. BENEFITS

- a. The LHB shall assist the BHW in the availment of the following benefits as granted under Civil Service eligibility Republic Act No. 7883:
 - b. Training education and career enrichment programs;
 - c. Free legal assistance; an
1. In recognition of the importance of the role performed by the BHW in the achievement of health and development objectives of the Municipality, the Municipality of Matnog hereby grants in favor of the BHWs the following additional benefits:
 - a. **Philhealth Membership** – unless subsequently delisted. The BHW shall be accorded a lifetime inclusion in the municipality's Availment of the Philhealth Indigency Programs;
 - b. **Retirement Benefits** – the gratitude of the community for the service of the accredited BHW expressed in the form of cash reward in the amount which shall be determined by the LHB and included in the Annual Budget of the Municipality shall be given to the BHW who has rendered at least fifteen years of service upon her retirement at the age of sixty five (65) years old. The amount of cash reward shall vary accordingly the length of the service rendered by the BHW; and
 - c. **Burial Assistance** – unless an accredited, registered or associate BHW has been delisted during his/her lifetime, the family of the BHW^{be} granted a burial assistance in the amount of which shall^{be} determined by the LHB.

Section 10. Encouragement and Support to the BHWs right to self organization. In order to encourage and support the realization of the right of the BHWs to organized themselves as provided under Republic Act No. 7883 and its Implementing Rules and Regulations, the Municipal BHW Federation is hereby granted automatic accreditation by the Sangguniang Bayan, upon submission of the following documents to the LHB:

1. Certificate of Registration by the SEC, DOLE, CDA, or any accrediting agency of the government;
2. Copy of the Constitution and By-Laws
3. List of Officers and Members
4. Copy of Oath of Office of the Officers; and
5. Program of Action for one (1) year.

The Sangguniang Bayan shall grant the accreditation to the MBHWF upon submission of recommendation for accreditation by the MHB

IMPLEMENTING MECHANISMS

Section 11. The Local Health Board (LHB). The LHB as created under Section 102, Title Book 1 of the Local Government Code of 1991, shall be primary responsible in enacting policies for the effective implementation of this Ordinance. Specifically, the LHB shall be responsible for the registration and accreditation of BHWs, in the municipality in the municipality and for this purpose, shall;

- a) Safeguard the registration and accreditation process;
- b) Evaluate and take the necessary action on the BHWs application for registration and

- local funds to ensure that only deserving BHWs get the same;
- f) Recommended benefits and appropriation of funds for the BHWs
 - g) Provide an official copy of the Local BHW registry to the DOH and other government agency; and
 - h) Monitor the provision of services by registered an associate BHWs

To facilitate the registration and accreditation of BHW, the LHB may create a BHW Registration and Accreditation committee (BHW-RAC) which shall;

- a. Evaluate the application and its supporting documents submitted by applicants BHWs;
- b. Interview applicants and other parties as may deemed necessary;
- c. Recommend to the LHB appropriate action on the BHWs application for registration and/or accreditation;
- d. Prepare and update the municipality BHW registry, and;
- e. Act as secretariat to the LHB on matters concerning the registration and accreditation of BHWs.

Section 12. The Municipal Health Office (MHO). The MHO through its head shall designate a Nurse/Midwife Coordinator of the BHW and be a member of the of the BHW-RAC, if one was created by the LHB. It shall prepare and maintain the local registry of BHWs and also ensure the participation and BHW in health related activities in their localities. It shall provide technical guidance to BHWs through the rural Health Midwife (RHM) in the delivery of primary health care services.

Section 13. Registration and Accreditation Committee (RAC). It shall be composed of the MHO/Municipal Health Coordinator of BHW (PHN) as Chairman and BHW Municipal Federation President, DOH Representative and NGO/PO Representative as members of the committee.

Section 14. Registration and Accreditation of BHWs. In implementation of this Ordinance, the Local Health Board of Matnog is hereby mandated to complete the registration and accreditation of all BHWs in the Municipality of Matnog in accordance with the provisions of the Republic Act No. 7883 and its Implementing Rules and Regulations within ninety (90) days from the effectivity of this Ordinance. The actual number of the BHWs to be registered, accredited shall be determined by the LHB in accordance with the needs and requirements of the Municipality of Matnog.

Section 15. Annual Registration and Accreditation. The registration and Accreditation by the LHB to the BHW shall be effective only for a period of one (1) year, for reason, the BHW must apply for renewal of registration or accreditation every year, subject to the requirements and guidelines promulgated by the LHB.

Section 16. Municipal Registry of BHWs. LHB shall keep registry of registered, accredited and associate BHWs in the Municipality of Matnog containing the following information:

- (a) Complete name of the BHW
- (b) Age
- (c) Sex
- (d) Civil Status
- (e) Educational Attainment
- (f) Occupation employment if any
- (g) Blood Type
- (h) Name of children if any and their corresponding birth dates
- (i) Date of period of continuous service in the barangay(s)
- (j) Current station of place of assignment
- (k) Name of position of Technical supervision
- (l) Title and Dates of Training(s) attended
- (m) Number of Household covered by the BHWs
- (n) Registration Number Date of Registration
- (o) Place of Registration
- (p) Accreditation Number
- (q) Date of Accreditation
- (r) Place of Accreditation, and

Board shall be recognize and considered valid in any barangay in the municipality of Matnog.

Section 18. Notice of Transfer of Residence. In case of Transfer of residence a registered/associate BHW shall notify the LHB, and the Barangay Captain, of both the old and the new residence. This is mandatory for the purpose of updating the master list and subsequently renewal of the registration/accreditation.

A registered/ accredited/associate BHW who transfer residence to another barangay may rendered voluntary services to the barangay where he/she transferred to but shall not be entitled to the benefits accorded to the BHWs in the said barangay. Upon recommendation of the barangay council, the BHW may apply to the LHB for inclusion in the masterlist of BHWs in her/his barangay after one year of residency therein.

Section 19. Stability of Registration or Accreditation Status. Once registered or accredited, the BHW shall remain a such unless delisted by the following reasons:

- (a) BHW who run for any barangay Municipal post.
- (b) BHW appointed as permanent and casual employee.
- (c) BHW who involved in campaign for any candidate during barangay election; and
- (d) Resignation, retirement ore withdrawal of registration, accreditation by the Municipal Health Board.

Section 20. Delisting of BHW. A BHW found by the LHB to have violated any provisions mentioned in Section 18 or fails in the performance of his/her duties and functions based of the formal evaluation of the Barangay Council or the Municipal Health Board shall, after due process of law, be removed from the BHW registry. The procedures and guidelines for the implementation of this section shall be promulgated by the LHB within (90) days from the affectivity of this Ordinance based on IRR or Republic Act No. 7883. A BHW delisted for reasons not related to any of the reasons mentioned above nor those mentioned under Section 18 hereof may apply for registration or re-accreditation after one (1) year from the time he/she has been delisted.

Section 21. Annual Appropriation. To effectively implement the provision of this Ordinance and achieve the objectives hereof, an annual budget in the amount recommended by the Municipal Health Board for BHW Program shall be a line item in the Annual Budget of the Municipality of Matnog.

Section 22. Suppletory Application of the Rules and Regulations implementing Republic Act No. 7883. The provisions of the implementing Rules and Regulation of Republic Act No. 7883 shall have suppletory effect in the implementation of this ordinance.

Section 23. Separabilty Clause. If any provision of this ordinance is declared invalid the remainder or any provision hereof not effective thereby shall remain in force and effect.

Section 24. Repealing Clause. Ordinances, Executive Order and any other issuance or parts thereof which are inconsistent with the provisions of this Ordinance are hereby deemed repealed or amended accordingly.

Section 25. Date of Effectivity. This Ordinance shall take effect within fifteen (15) days after the completion of their publication in a newspaper of general circulation in the Municipality of Matnog or posting in at least two (2) conspicuous places in the Municipal Hall of Matnog.

ORIGINAL SIGNED
JOSEPHINE G. BAUTISTA
SB Secretary

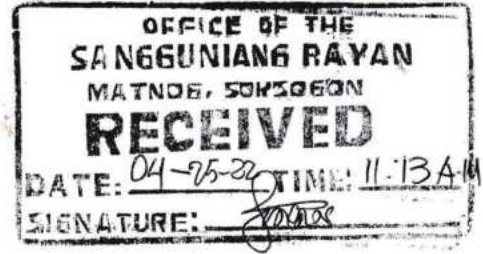
ATTESTED BY: ORIGINAL SIGNED
ALEX B. DULAY
Municipal Vice Mayor
Presiding Officer

APPROVED BY:
ORIGINAL SIGNED
EMILIO G. UBALDO



OFFICE OF THE MUNICIPAL HEALTH OFFICER

HON. CLAUDITH M. SO
Municipal Mayor
Matnog, Sorsogon



March 28, 2022

Dear Mayor So,

Submitting herewith is the list of Barangay Health Workers candidate for retirement, aged 65 yrs & above & deceased BHWs who have rendered services in their respective barangays for more than 15 yrs.

No.	Name	Age	Address	Years in Service
1	Lelita Fulgar	67	Bariis	18
2	Elena Garrido	67	Camachiles	36
3	Juanita Formanes	67	Sta Isabel	36
4	Leonida Cantuba	65	Mambajog	36
5	Virginia Garra	68	Sinebaran	32
6	Aida Gabad	65	Camachiles	36
7	Peda Garay	67	Tablac	36
8	Aurora Salvado	69	Genablan Or.	36
9	Lourdes Bertez	65	Paghuliran	36
10	Carmelita Elegado	70	Sua	36
11.	Daisy Gadbilao	67	Sua	36
12.	Tessie Bufete	65	Culasi	37
13.	Marina Gabad	65	Bolo	25
14.	Lonica Enecio	65	Sinalmacan	22
15.	Nelly Montino	66	Pange	18
16.	Teresa Formanes	65	Manjumlad	15
17	Tita Galdones	75	Calintaan	36
18	Daisy Gadbilao	65	Sua	36
19	Letecia gayon	65	Naburacan	20
20	Carina Gatona		Bariis	20
21	Gloria Ladim	65	Tabunan	36
22	Estela Gardon	65	Tabunan	36
23	Donna Cabunoc	65	Banuang-daan	38
24	Myrna Ubaldo	72	Banuang-daan	38
25	Elma Millagracia	65	Bon-ot big	15

OFFICE OF THE MUNICIPAL HEALTH OFFICER

List of Deceased BHWs

No.	Name	Date of Death	Age	Address	Years in Service	Beneficiaries
1	Betty So	January 15, 2018	65	Manjumlad	36	Shirley So
2	Clarita Abello	March 23, 1953	64	Laboy	21	Dhea Abello
3	Delia Garcera	October, 2019	63	Gadgaron	38	Manuel Garcera
4.	Luzvimida Bocboc	October 22, 2020	66	Calintaan	38	Raul Bocboc
5	Yolanda Gillego	October 11, 2020	49	Lajong	25	Luis Gillego
6	Nerry Garcia	August 20, 2017	64	Balocawe	38	Vangielyn Garduque
7	Nancy Garbin	July 3, 2020	52	Culasi	38	Evamae Buenaflor
8	Arceli Garbin	March 11, 2021	61	Tablac	38	Nelson Garduque
9	Delia Gardon	June 2021		Calintaan	38	Nelson Gardon
10	Nenita Garcia	March 19, 2016	62	Bariis	15	

Prepared by:

MARIA.CECILIA B. BRIONES

Nurse II

Noted by:

ROSSANA B. GALERIA, MD

Municipal Health Officer

Approved:

HON. CLAUDITH M. SO

Municipal Mayor