



Republic of the Philippines
Municipality Of Matnog
Province of Sorsogon

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN HELD AT THE SB SESSION HALL MUNICIPAL BUILDING ON AUGUST 19, 2008 AT 8:30 IN THE MORNING

Present:

Hon. Carlos G. Estrelon, Jr.	Municipal Vice Mayor (Presiding Officer)
Hon. Gino G. So	Municipal Councilor
Hon. Evelyn S. Garalde	-do-
Hon. Homer F. Bisco	-do-
Hon. Jaime G. Gata, Jr.	-do-
Hon. Ernie G. Garcera	-do-
Hon. Christopher G. Hadap	-do-
Hon. Salvador L. Frencillo	-do-
Hon. Meyith A. Garcera	-do- (SKMF President)

Absent:

Hon. Ubaldo M. Ubaldo	Municipal Councilor
Hon. Harry G. Garra	-do- (ABC Vice President)

APPROPRIATION ORDINANCE NO. 02-2008

AN ORDINANCE APPROPRIATING THE AMOUNT OF FOUR MILLION EIGHT HUNDRED SEVENTY NINE THOUSAND NINE HUNDRED THREE (P4,879,903.00) PESOS FROM THE FINAL IRA FOR F.Y. 2008 FOR USE OF THE DIFFERENT OFFICES IN THE MUNICIPALITY OF MATNOG, SORSOGON

Author: Hon. Jaime G. Gata, Jr.

BE IT ORDAINED by the Sangguniang Bayan of Matnog, that:

Section 1. Appropriation. The amount of Four Million Eight Hundred Seventy Nine Thousand Nine Hundred Three (P4,879,903.00) Pesos from the final IRA for FY 2008 for use of the different offices in the municipality of Matnog, Sorsogon is hereby appropriated, to wit:


OFFICE	AMOUNT
Mayor's Office	P 1,479,219.00
Sangguniang Bayan	348,218.00
Sangguniang Bayan (Secretariat)	65,705.00
MTO	62,676.00
MASSO	54,952.00
Nutrition	12,845.00
Eco. Ent.	49,919.00
MPDC	19,866.00
MBO	19,748.00

MCR	28,928.00
Engineering	41,721.00
Accounting	47,924.00
MSWDO	40,335.00
MHO	163,313.00
Agriculture	74,559.00
Non-Office	2,269,975.00

TOTAL AMOUNT OF APPROPRIATION P 4,879,903.00

Section 2. Effectivity. This Appropriation Ordinance shall take effect upon its approval.


I hereby certify to the correctness of the foregoing.


JOSEPHINE G. BAUTISTA
SB Secretary

ATTESTED BY:


HON. CARLOS G. ESTRELON, JR.
Municipal Vice Mayor
Presiding Officer

APPROVED:


HON. GUILLERMO G. SO
Municipal Mayor

SUPPLEMENTAL

BUDGET

NO. 1


CY 2008

MATNOG, SORSOGON

GUILLERMO G. SO
Municipal Mayor

CERTIFIED STATEMENT OF FUNDING SOURCES
Fiscal Year 2008

Municipality: MATNOG
Fund/Special Account: GENERAL


PARTICULARS	Account Classification (PGCA)	Amount
1.0 New Revenue Sources Internal Revenue Allotment (IRA)	541	4,879,903.00
2.0 Savings		
3.0 Realignment/Reversion		
Total Estimated Income		4,879,903.00
<p>I hereby certify to the reasonable probability of collection in the current year of the above stated estimated receipts from new revenue measures enacted by the Sanggunian.</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div data-bbox="402 821 711 869"> <p>_____</p> <p>Date</p> </div> <div data-bbox="971 730 1299 856" style="text-align: right;">  RYAN F. GEÑORGA Municipal Treasurer, ICO </div> </div>		

Supplemental Budget Preparation Form No. 2
Municipality : MATNOG
SB - 2008

STATEMENT OF SUPPLEMENTAL APPROPRIATION				
Implementing Office	Particulars/ Purpose	Object of Expenditures	Account Code	Amount
Municipal Mayor	Implementation of 10% Salary Increase per LBC No. 88 dated June 20, 2008	Salaries	701	69,948.00
		Christmas Bonus	725	11,658.00
		Life & Retirement Ins. Prem.	731	8,394.00
		Philhealth Contributions	733	1,650.00
Sangguniang Bayan	-do-	Salaries	701	113,796.00
		Christmas Bonus	725	18,966.00
		Life & Retirement Ins. Prem.	731	13,656.00
		Philhealth Contributions	733	1,800.00
Sangguniang Bayan	-do-	Salaries	701	50,488.00
		Christmas Bonus	725	8,408.00
		Life & Retirement Ins. Prem.	731	6,059.00
		Philhealth Contributions	733	750.00
Municipal Treasurer	-do-	Salaries	701	48,012.00
		Christmas Bonus	725	8,002.00
		Life & Retirement Ins. Prem.	731	5,762.00
		Philhealth Contributions	733	900.00
Municipal Assessor	-do-	Salaries	701	41,892.00
		Christmas Bonus	725	6,982.00
		Life & Retirement Ins. Prem.	731	5,028.00
		Philhealth Contributions	733	1,050.00
Municipal Mayor (Nutrition Program)	-do-	Salaries	701	9,750.00
		Christmas Bonus	725	1,625.00
		Life & Retirement Ins. Prem.	731	1,170.00
		Philhealth Contributions	733	300.00
Economic Enterprise	-do-	Salaries	701	38,214.00
		Christmas Bonus	725	6,369.00
		Life & Retirement Ins. Prem.	731	4,586.00
		Philhealth Contributions	733	750.00
M P D C	-do-	Salaries	701	15,090.00
		Christmas Bonus	725	2,515.00
		Life & Retirement Ins. Prem.	731	1,811.00
		Philhealth Contributions	733	450.00
Budget	-do-	Salaries	701	15,348.00
		Christmas Bonus	725	2,558.00
		Life & Retirement Ins. Prem.	731	1,842.00
MCR	-do-	Salaries	701	22,482.00
		Christmas Bonus	725	3,748.00
		Life & Retirement Ins. Prem.	731	2,698.00
Municipal Engineer	-do-	Salaries	701	31,842.00
		Christmas Bonus	725	5,307.00
		Life & Retirement Ins. Prem.	731	3,822.00
		Philhealth Contributions	733	750.00
Municipal Accountant	-do-	Salaries	701	36,780.00
		Christmas Bonus	725	6,130.00
		Life & Retirement Ins. Prem.	731	4,414.00
		Philhealth Contributions	733	600.00
M S W D O	-do-	Salaries	701	30,882.00
		Christmas Bonus	725	5,147.00
		Life & Retirement Ins. Prem.	731	3,706.00
		Philhealth Contributions	733	600.00
Municipal Health Office	-do-	Salaries	701	119,484.00
		Christmas Bonus	725	19,914.00
		Life & Retirement Ins. Prem.	731	14,339.00
		Philhealth Contributions	733	3,600.00

Municipal Agriculture	-do-	Salaries	701	56,898.00
		Christmas Bonus	725	9,483.00
		Life & Retirement Ins. Prem.	731	6,828.00
		Philhealth Contributions	733	1,350.00
Non-Office	Budgetary Requirements	20% Community Dev. Fund		975,980.00
	-do-	5% Calamity Fund		243,995.00
		Lump-Sum for other per benefits		1,150,000.00
Municipal Mayor		Legal Services		50,000.00
		Gasoline, Oils & Lubricants		100,000.00
		Travelling Expenses		200,000.00
		Miscellaneous		50,000.00
		Heavy Eqpts. (Gas/Maintenance)		500,000.00
		Capital Outlay		100,000.00
		Expropriation Expenses		387,569.00
Sangguniang Bayan		Miscellaneous Expenses		200,000.00
TOTAL APPROPRIATION				4,879,903.00

Prepared by:


 REBECCA M. DELLOSA
 Municipal Budget Officer

Approved by:


 GUILLERMO G. SO
 Municipal Mayor

Office: MUNICIPAL MAYOR
 Program: EXECUTIVE SERVICES
 Project/Activity: GENERAL

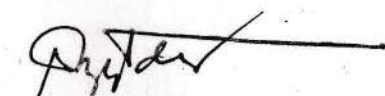
Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL MAYOR Guillermo G. So	27/1	231,876.00	27/1	243,468.00
2	MUNICIPAL GOVERNMENT DEPT. HEAD (MUNICIPAL ADMINISTRATOR) Rick G. Francisco	24/1	206,148.00	24/1	216,456.00
3	ADMINISTRATIVE OFFICER IV vacant	15/1	-	15/1	-
4	ADMINISTRATIVE OFFICER II Grata H. Rosales	11/5	115,128.00	11/5	120,882.00
5	ADMINISTRATIVE ASSISTANT-III Romulo Gargallo	9/5	101,832.00	9/5	106,920.00
6	ADMINISTRATIVE ASSISTANT II vacant	8/1	-	8/1	-
7	ADMINISTRATIVE OFFICER I Antonina P. Gardon	10/2	100,860.00	10/2	105,906.00
8	ADMINISTRATIVE ASSISTANT II Jocelyn P. Gazo	8/3	90,576.00	8/3	95,100.00
9	PARK MAINTENANCE FOREMAN Homer A. Gallano	8/3	90,576.00	8/3	95,100.00
10	ADMINISTRATIVE AIDE VI Garry G. Gazo	6/5	83,124.00	6/5	87,282.00
11	ADMINISTRATIVE AIDE IV Alberto S. Espina	4/5	71,256.00	4/5	74,820.00
12	ADMINISTRATIVE AIDE IV Agosto Gardon	4/3	67,824.00	4/3	71,220.00
13	SECURITY GUARD I Galicano A. Bulan	3/3	62,796.00	3/3	65,934.00
14	SECURITY GUARD I vacant	3/1	59,784.00	3/1	62,772.00
15	ADMINISTRATIVE AIDE I Fronil Grefaldeo	1/3	52,860.00	1/3	55,500.00
16	ADMINISTRATIVE AIDE IV Michael Mipalanca	4/1	64,560.00	4/1	67,788.00
17	ADMINISTRATIVE AIDE III vacant	3/1	-	3/1	-
Res. 53 s 06					
18	ADMINISTRATIVE AIDE II (Messenger) vacant	2/1	-	2/1	-
19	ADMINISTRATIVE AIDE III (Laborer) vacant	3/1	-	3/1	-
20	ADMINISTRATIVE AIDE IV (Bookbinder II) vacant	4/1	-	4/1	-
21	ADMINISTRATIVE AIDE III (Driver) vacant	3/1	-	3/1	-
TOTAL			1,399,200.00		1,469,148.00

Prepared by:

Reviewed by:

Approved by:


 MA CRISTINA B. DIÑO
 HRMO. Designee


 REBECCA M. DELLOSA
 Municipal Budget Officer


 GUILLERMO G. SO
 Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: SANGGUNIANG BAYAN
 Program: LEGISLATIVE SERVICES
 Project Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL VICE MAYOR Carlos G. Estrelon, Jr.	25/1	214,392.00	25/1	225,108.00
2	SANGGUNIANG BAYAN MEMBER Gino Francis G. So	24/1	206,148.00	24/1	216,456.00
3	SANGGUNIANG BAYAN MEMBER Evelyn S. Garalde	24/1	206,148.00	24/1	216,456.00
4	SANGGUNIANG BAYAN MEMBER Homer F. Bisco	24/1	206,148.00	24/1	216,456.00
5	SANGGUNIANG BAYAN MEMBER Jaime G. Gata, Jr.	24/1	206,148.00	24/1	216,456.00
6	SANGGUNIANG BAYAN MEMBER Ubaldo M. Ubaldo	24/1	206,148.00	24/1	216,456.00
7	SANGGUNIANG BAYAN MEMBER Ernie G. Garcera	24/1	206,148.00	24/1	216,456.00
8	SANGGUNIANG BAYAN MEMBER Christopher G. Hadap	24/1	206,148.00	24/1	216,456.00
9	SANGGUNIANG BAYAN MEMBER Salvador L. Frencillo	24/1	206,148.00	24/1	216,456.00
10	SB MEMBER (ABC President) Barry G. Garra <i>PO</i>	24/1	206,148.00	24/1	216,456.00
11	SB MEMBER (SK Fed. President.) Marjith A. Garceran <i>PO</i>	24/1	206,148.00	24/1	216,456.00
TOTAL			2,275,872.00		2,389,668.00

Prepared by:


 MA CRISTINA E. DIÑO
 HRMO Designee

Reviewed by:


 REBECCA M. DELLOSA
 Municipal Budget Officer

Approved by:


 GUILLERMO G. SO
 Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: SANGGUNIANG BAYAN
 Program: SECRETARIAT (SUPPORT)
 Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/ Step	Amount	Grade/ Step	Amount
1	MUNICIPAL GOVERNMENT DEPT. HEAD (Secretary to the Sangguniang Bayan) Josephine G. Bautista	24/6	233,232.00	24/6	244,896.00
2	ADMINISTRATIVE ASSISTANT III Normita V. Azul	9/3	96,924.00	9/3	101,766.00
3	ADMINISTRATIVE ASSISTANT II Harry G. Oro	8/3	90,576.00	8/3	95,100.00
4	ADMINISTRATIVE ASSISTANT I Maricon G. Frencillo	7/3	84,648.00	7/3	88,884.00
5	ADMINISTRATIVE AIDE VI Ramon G. Garrido	6/3	79,116.00	6/3	83,070.00
6	ADMINISTRATIVE AIDE IV Sharon S. Gallano	4/2	66,168.00	4/2	69,474.00
7	ADMINISTRATIVE AIDE III Evelyn G. Goyal	3/3	62,796.00	3/3	65,934.00
8	ADMINISTRATIVE AIDE III Domingo G. Garalde, Jr.	3/3	62,796.00	3/3	65,934.00
9	SECURITY GUARD I Arich G. Ubaldo	3/3	62,796.00	3/3	65,934.00
10	ADMINISTRATIVE AIDE I Alexander Garay	1/3	52,860.00	1/3	55,500.00
11	ADMINISTRATIVE AIDE I John Lagadia	1/3	52,860.00	1/3	55,500.00
12	ADMINISTRATIVE AIDE IV Romeo Gata, Jr.	4/1	64,560.00	4/1	67,788.00
Res. 56 s 06 13	LOCAL LEGISLATIVE STAFF OFFICER I Vacant	11/1	-	11/1	-
14	LOCAL LEGISLATIVE STAFF OFFICER II Vacant	13/1	-	13/1	-
15	ADMINISTRATIVE AIDE IV (Driver) Vacant	4/1	-	4/1	-
TOTAL			1,009,332.00		1,059,780.00

Prepared by:


 MA CRISTINA B. DIÑO
 HR/O, Designee

Reviewed by:


 REBECCA M. DELLOSA
 Municipal Budget Officer

Approved by:


 GUILLERMO G. SO
 Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: MUNICIPAL TREASURER
 Program: TREASURY SERVICES
 Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL GOVERNMENT DEPT. HEAD (MUNICIPAL TREASURER) vacant	24/1	206,148.00	24/1	216,456.00
2	MUN. GOVERNMENT ASST. DEPT. HEAD (ASST. MUNICIPAL TREASURER) Olivia G. Gumba	22/2	195,348.00	22/2	205,116.00
3	LOCAL REVENUE COLLECTION OFFICER Jobert B. Briones	11/4	112,296.00	11/4	117,912.00
4	LOCAL REVENUE COLLECTION OFFICER Hazarmaveth H. Gile	11/1	104,304.00	11/1	109,518.00
5	REVENUE COLLECTION CLERK III Dan G. Garduque	9/3	96,924.00	9/3	101,766.00
6	ADMINISTRATIVE ASSISTANT II Concepcion G. Azul	8/4	92,844.00	8/4	97,488.00
7	LICENSE INSPECTOR III vacant	8/1	-	8/1	-
8	ADMINISTRATIVE AIDE VI Fio Garlan	6/4	81,096.00	6/4	85,146.00
9	REVENUE COLLECTION CLERK Nancy Gaton	5/2	71,472.00	5/2	75,042.00
Res. 56 s. 06 10	LICENSING OFFICER vacant	11/1	-	11/1	-
11	ADMINISTRATIVE AIDE IV (Bookbinder II) vacant	4/1	-	4/1	-
12	TICKET CHECKER vacant	3/1	-	3/1	-
13	TICKET CHECKER vacant	3/1	-	3/1	-
14	TICKET CHECKER vacant	3/1	-	3/1	-
TOTAL			960,432.00		1,008,444.00

Prepared by:

Reviewed by:

Approved by:


 MA CRISTINA B. DIÑO
 HRMC, Designee


 REBECCA M. DELLOSA
 Municipal Budget Officer


 GUILLERMO G. SO
 Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: MUNICIPAL ASSESSOR
 Program: ASSESSMENT SERVICES
 Project/Activity: GENERAL


Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL GOVERNMENT DEPT. HEAD (MUNICIPAL ASSESSOR) Ramon G. Gacis, Jr.	24/3	216,588.00	24/3	227,418.00
2	MUN. GOVERNMENT ASST. DEPT. HEAD (ASST. MUNICIPAL ASSESSOR) Gina D. Detecio	22/3	200,232.00	22/3	210,246.00
3	TAX MAPPER Leticia A. Garcera	11/3	109,572.00	11/3	115,050.00
4	ADMINISTRATIVE ASSISTANT II Florilino G. Gargallo	8/2	88,368.00	8/2	92,790.00
5	ADMINISTRATIVE ASSISTANT II Romida Gayanes	8/3	90,576.00	8/3	95,100.00
6	ASSESSMENT CLERK I Ma. Cristina B. Diño	4/3	67,824.00	4/3	71,220.00
7	TAX MAPPING AIDE Garcera Merva	4/1	64,560.00	4/1	67,788.00
TOTAL			837,720.00		879,612.00


Prepared by:

Reviewed by:

Approved by:


 MA CRISTINA B. DIÑO
 HRMO, Designee


 REBECCA M. DELLOSA
 Municipal Budget Officer


 GUILLERMO G. SO
 Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: MUNICIPAL MAYOR
 Program: NUTRITION PROGRAM
 Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	DAY CARE WORKER II Mila M. Medice	8/7	99,984.00	8/7	104,982.00
2	DAY CARE WORKER II Alva D. Ubaldo	8/5	95,160.00	8/5	99,912.00
TOTAL			195,144.00		204,894.00

Prepared by:

Reviewed by:

Approved by:


 MA CRISTINA B. DIÑO
 HRMO, Designee


 REBECCA M. DELLOSA
 Municipal Budget Officer


 GUILLERMO G. SO
 Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: MUNICIPAL TREASURER
 Program: ECONOMIC ENTERPRISE
 Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1.	MARKET SUPERVISOR Janet Calusem	10/4	105,960.00	10/4	111,258.00
2	LOCAL REVENUE COLLECTION OFFICER Ryan F. Geñorga	11/1	104,304.00	11/1	109,518.00
3	REVENUE COLLECTION CLERK III vacant	9/1	-	9/1	-
4	MEAT INSPECTOR Lybie V. Yu	6/3	79,116.00	6/3	83,070.00
5	ADMINISTRATIVE AIDE VI Raynor M. Ubaldo	6/3	79,116.00	6/3	83,070.00
6	ADMINISTRATIVE AIDE VI Victorio Pinca	6/3	79,116.00	6/3	83,070.00
7	REVENUE COLLECTION CLERK vacant	5/1	-	5/1	-
8	ADMINISTRATIVE AIDE I Monina E. Domasig	1/4	54,180.00	1/4	56,886.00
9	ADMINISTRATIVE AIDE I Ruel H. Lastrilla	1/4	54,180.00	1/4	56,886.00
10	ADMINISTRATIVE AIDE I Mirardo Belo	1/2	51,576.00	1/2	54,150.00
11	ADMINISTRATIVE AIDE I Custocio G. Geneblazo, Jr.	1/3	52,860.00	1/3	55,500.00
12	ADMINISTRATIVE AIDE I Jery Garra	1/2	51,576.00	1/2	54,150.00
13	ADMINISTRATIVE AIDE I Abel G. Gata	1/3	52,860.00	1/3	55,500.00
Res. 56 s. 06 14	ADMINISTRATIVE AIDE VI (Utility Foreman) vacant	6/1	-	6/1	-
	TOTAL		764,844.00		803,058.00

Prepared by:

Reviewed by:

Approved by:


 MA CRISTINA B. DIÑO
 HRMO, Designee


 REBECCA M. DELLOSA
 Municipal Budget Officer


 GUILLERMO G. SO
 Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: MUNICIPAL PLANNING & DEVELOPMENT COORDINATOR
 Program: PROGRAMMING, MONITORING & PROJECT INITIATION
 Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL GOVERNMENT DEPT. HEAD (M P D C) Joselito S. Garrido	24/2	211,296.00	24/2	221,862.00
2	MUN. GOVERNMENT ASST. DEPT. HEAD (ASST. M P D C) vacant	22/1	-	22/1	-
3	ADMINISTRATIVE ASSISTANT II Medin U. Muyot	8/3	90,576.00	8/3	95,100.00
Res. 56 s. 06 4	PLANNING OFFICER I vacant	11/1	-	11/1	-
TOTAL			301,872.00		316,962.00


Prepared by

Reviewed by:

Approved by:


 MA CRISTINA E. DIÑO
 HRMO, Designee


 REBECCA M. DELLOSA
 Municipal Budget Officer


 GUILLERMO G. SO
 Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: MUNICIPAL CIVIL REGISTRAR
 Program: CIVIL REGISTRATION SERVICES
 Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL GOVERNMENT DEPT. HEAD (MUNICIPAL CIVIL REGISTRAR) Jorge R. Garrido	24/6	233,232.00	24/6	244,896.00
2	ASST. REGISTRATION OFFICER Rosario Cabili	8/3	90,576.00	8/3	95,100.00
3	ADMINISTRATIVE AIDE III Angelina M. Perito	3/2	61,272.00	3/2	64,338.00
4	ADMINISTRATIVE AIDE IV Sheryll G. Verdida	4/1	64,560.00	4/1	67,788.00
Res. 56 s. 06 5	MUNICIPAL GOVT. ASST. DEPT. HEAD ASST. MUNICIPAL CIVIL REGISTRAR vacant	22/1	-	22/1	-
TOTAL			449,640.00		472,122.00


Prepared by:

Reviewed by:

Approved by:


 MA CRISTINA E. DIÑO
 HRMO, Designee


 REBECCA M. DELLOSA
 Municipal Budget Officer


 GUILLERMO G. SO
 Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: MUNICIPAL ENGINEER
 Program: ENGINEERING SERVICES
 Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL GOVERNMENT DEPT. HEAD (MUNICIPAL ENGINEER) Antonio C. Goneo	24/5	227,556.00	24/5	238,932.00
2	MUN. GOVERNMENT ASST. DEPT. HEAD (ASST. MUNICIPAL ENGINEER) Cirdion G. Manuel	22/1	190,584.00	22/1	200,112.00
3	DRAFTSMAN II Renate H. Ignacio, Jr.	8/4	92,844.00	8/4	97,488.00
4	ADMINISTRATIVE AIDE III Sharon L. Genavia	3/2	61,272.00	3/2	64,338.00
5	ENGINEERING AIDE Rodolfo Gime, Jr.	4/1	64,560.00	4/1	67,788.00
Res. 53 s. 06 6	ELECTRICAL INSPECTOR vacant	6/1	-	6/1	-
TOTAL			636,816.00		668,658.00

Prepared by:

Reviewed by:

Approved by:



MA CRISTINA B. DIÑO
HRMO, Designee



REBECCA M. DELLOSA
Municipal Budget Officer



GUILLERMO G. SO
Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: MUNICIPAL ACCOUNTANT
 Program: ACCOUNTING & INTERNAL AUDIT SERVICES
 Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL GOVERNMENT DEPT. HEAD (MUNICIPAL ACCOUNTANT) Lenie G. Cabili	24/5	227,556.00	24/5	238,932.00
2	ADMINISTRATIVE OFFICER IV Imelda V. Gardon	15/2	134,952.00	15/2	141,696.00
3	ADMINISTRATIVE ASSISTANT II Roman G. Gotis	8/6	97,536.00	8/6	102,414.00
4	ADMINISTRATIVE ASSISTANT II Antonette E. Garais	8/2	88,368.00	8/2	92,790.00
5	ADMINISTRATIVE AIDE IV Orca F. Garra	4/1	64,560.00	4/1	67,788.00
6	ADMINISTRATIVE AIDE III Rosanna G. Gaton	3/2	61,272.00	3/2	64,338.00
7	ADMINISTRATIVE AIDE III Joan T. Manalo	3/2	61,272.00	3/2	64,338.00
TOTAL			735,516.00		772,296.00

Prepared by:


 MA CRISTINA B. DIÑO
 HRMO, Designee

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 REBECCA M. DELLOSA
 Municipal Budget Officer

Approved by:


 GUILLERMO G. SO
 Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE

Program: SOCIAL WELFARE SERVICES

Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL GOVERNMENT DEPT. HEAD (MUN. SOCIAL WELFARE & DEV. OFCR) Chady M. Cerbito	24/3	216,588.00	24/3	227,418.00
2	SOCIAL WELFARE OFFICER III Maribeth D. Primo	18/3	164,760.00	18/3	173,004.00
3	SOCIAL WELFARE OFFICER I Annette E. Garais	11/2	106,896.00	11/2	112,248.00
4	SOCIAL WELFARE AIDE Elizabeth G. Garil	4/1	64,560.00	4/1	67,788.00
5	SOCIAL WELFARE AIDE Alma G. Gayola	4/1	64,560.00	4/1	67,788.00
TOTAL			617,364.00		648,246.00

Prepared by:


MA CRISTINA B. DINO
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REBECCA M. DELLOSA
Municipal Budget Officer

Approved by:


GULLERMO G. SO
Municipal Mayor

PERSONNEL SCHEDULE

CY 2008

Matnog, Sorsogon

Office: MUNICIPAL HEALTH OFFICE

Program: HEALTH SERVICES

Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL GOVERNMENT DEPT. HEAD (MUNICIPAL HEALTH OFFICER) Rossana B. Galeria	24/4	295,980.00	24/4	310,782.00
2	MEDICAL TECHNOLOGIST II Ma. Luisa D. Daus	15/7	203,580.00	15/7	213,762.00
3	NURSE II Ma. Cecilia B. Briones	14/5	182,820.00	14/5	191,958.00
4	NURSE II Elena F. Galeria	14/7	192,072.00	14/7	201,678.00
5	MIDWIFE III Pilar F. So	11/8	165,288.00	11/8	173,490.00
6	NURSE I <i>vacant</i>	10/3	137,832.00	10/3	144,726.00
7	MIDWIFE II Felomina G. Gealone	8/8	136,632.00	8/8	143,466.00
8	MIDWIFE II Virginia G. Bisco	8/8	136,632.00	8/8	143,466.00
9	MIDWIFE II Thelma F. de Vera	8/8	136,632.00	8/8	143,466.00
10	MIDWIFE II Edra E. Gardon	8/8	136,632.00	8/8	143,466.00
11	MIDWIFE II Elsa V. Baluyot	8/7	133,308.00	8/7	139,974.00
12	MIDWIFE I Annabelle G. Marquez	6/5	110,832.00	6/5	116,376.00
13	MIDWIFE I Ma. Bella A. Aque	6/5	110,832.00	6/5	116,376.00
14	MIDWIFE I Judy N. Sabalboro	6/3	105,492.00	6/3	110,766.00
15	MIDWIFE I Teresita Garlan	6/2	102,912.00	6/2	108,060.00
16	SANITATION INSPECTOR I Arlene G. Garrido	6/2	102,912.00	6/2	108,060.00
17	SANITATION INSPECTOR I vacant	6/1	-	6/1	-
18	Res. 56 s. 06 MEDICAL TECHNOLOGIST vacant	11/1	-	11/1	-
19	DENTAL AIDE vacant	4/1	-	4/1	-
TOTAL			2,390,388.00		2,509,872.00

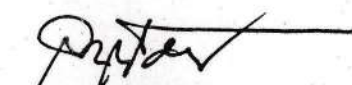
Prepared by:

Reviewed by:

Approved by:



MA CRISTINA B. DIÑO
HRMO, Designee



REBECCA M. DELLOSA
Municipal Budget Officer



GUILLERMO G. SO
Municipal Mayor

PERSONNEL SCHEDULE

CY 2007

Matnog, Sorsogon

Office: MUNICIPAL AGRICULTURAL OFFICE
 Program: AGRICULTURAL SERVICES
 Project/Activity: GENERAL

Ordinance Item Number	Title of Positions	Current Year (2008) Authorized Rate/Annum		Budget Year (2008) Proposed Rate/Annum 10% Increase effective July	
		Grade/Step	Amount	Grade/Step	Amount
1	MUNICIPAL GOVERNMENT, DEPT. HEAD (MUNICIPAL AGRICULTURIST) Elvira G. Pantone	24/2	211,296.00	24/2	221,862.00
2	MUNICIPAL AGRICULTURAL OFFICER Emmanuel E. de Guzman	20/2	180,612.00	20/2	189,642.00
3	ENVIRONMENT MGT. SPECIALIST vacant	11/1	-	11/1	-
4	AGRICULTURAL TECHNOLOGIST Orlando G. Gaano	10/8	116,976.00	10/8	122,826.00
5	AGRICULTURAL TECHNOLOGIST vacant	10/1	98,400.00	10/1	103,320.00
6	AGRICULTURAL TECHNOLOGIST Eden B. Frivaldo	10/1	98,400.00	10/1	103,320.00
7	AGRICULTURAL TECHNOLOGIST Reynaldo Garay	10/5	108,612.00	10/5	114,042.00
8	AGRICULTURAL TECHNOLOGIST Clara O. Garrido	10/6	111,336.00	10/6	116,904.00
9	AGRICULTURAL TECHNOLOGIST Jay E. Gallano	10/2	100,860.00	10/2	105,906.00
10	AGRICULTURAL TECHNOLOGIST Eduardo G. Garrido	10/6	111,336.00	10/6	116,904.00
11	LIVESTOCK INSPECTOR vacant	6/1	-	6/1	-
Res. 56 s. 06 12	ASST. MUNICIPAL AGRICULTURIST vacant	22/1	-	22/1	-
13	AGRICULTURAL TECHNOLOGIST vacant	10/1	-	10/1	-
TOTAL			1,137,828.00		1,194,726.00

Prepared by:

Reviewed by:

Approved by:



MA CRISTINA B. DIÑO
HRMO, Designee



REBECCA M. DELLOSA
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GUILLERMO G. SO
Municipal Mayor