



*Republic of the Philippines*  
**PROVINCE OF SORSOGON**  
Sorsogon City



## **SANGGUNIANG PANLALAWIGAN**

SP Building, Gov. Augusto G. Ortiz Drive corner Gov. Salvador C. Escudero, SR. Drive,  
Capitol Compound, Brgy. Burabod, East District, Sorsogon City-4700

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### **NOTICE OF JOINT COMMITTEE HEARING**

**COMMITTEE ON EDUCATION, SCIENCE AND TECHNOLOGY, CULTURE AND ARTS  
AND  
COMMITTEE ON RULES AND REVISIONS OF LAWS**

**DATE OF TRANSMITTAL:**

**February 21, 2023**

**A. (LEAD) COMMITTEE ON EDUCATION, SCIENCE AND TECHNOLOGY,  
CULTURE AND ARTS**

- |                                 |   |                  |
|---------------------------------|---|------------------|
| 1. Hon. Benito L. Doma          | - | Chairperson      |
| 2. Hon. Edmundo A. Atutubo      | - | Vice Chairperson |
| 3. Hon. Ralph Walter R. Lubiano | - | Member           |
| 4. Hon. Juan G. Guysayko        | - | Member           |
| 5. Hon. John Ryan C. Dioneda    | - | Member           |

**B. COMMITTEE ON RULES AND REVISIONS OF LAWS**

- |                                   |   |                  |
|-----------------------------------|---|------------------|
| 1. Hon. Edmundo A. Atutubo        | - | Chairperson      |
| 2. Hon. Juan G. Guysayko          | - | Vice Chairperson |
| 3. Hon. Maria "Nini" O. Ravanilla | - | Member           |
| 4. Hon. Ramon B. Escudero         | - | Member           |
| 5. Hon. Jose Arturo D. Enano      | - | Member           |

**C. RESOURCE PERSONS:**

1. **Hon. Emilio G. Ubaldo, III**  
Vice Mayor/ Presiding Officer  
Municipality of Matnog
2. **Hon. Noli F. Galeria**  
Sponsor  
Sangguniang Bayan Member
3. **Josephine G. Bautista**  
Secretary to the Sangguniang Bayan
4. **Jason Calamdag**  
Municipal HR Officer
5. **Dionebel Figueroa**  
Acting Municipal Budget Officer

**SUBJECT:MATNOG MUNICIPAL ORDINANCE NO. 2022-09 – “AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 03-2016: AN ORDINANCE ESTABLISHING THE MATNOG COMMUNITY COLLEGE OF MATNOG SORSOGON.” (Item No. 8.17)**

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Please be invited to a committee hearing relative to the above-mentioned subject on **February 22, 2023 (Wednesday) at 2:00 o’ clock in the afternoon**, at the Session Hall, SP Building, Capitol Compound, Sorsogon City.

Your presence is of utmost importance in aid of legislation.



**HON. BENITO L. DOMA**  
Chairperson

**Committee on Education, Science  
and Technology, Culture and Arts**



**HON. EDMUNDO A. ATUTUBO**  
Chairperson

**Committee on Rules and Revisions of Laws**



Republic of the Philippines  
PROVINCE OF SORSOGON  
Sorsogon City



## SANGGUNIANG PANLALAWIGAN

### 1<sup>st</sup> INDORSEMENT

February 7, 2023

RESPECTFULLY FORWARDED/REFERRED JOINTLY to HON. BENITO L. DOMA, (lead); Chairperson of the COMMITTEE ON EDUCATION, SCIENCE AND TECHNOLOGY, CULTURE AND ARTS and to HON. EDMUNDO A. ATUTUBO Chairperson of the COMMITTEE ON RULES AND REVISIONS OF LAW for committee's study and/or appropriate action, per Board's decision during its Regular Session on February 6, 2023, to wit:

**Matnog Municipal Ordinance No. 2022-09 – AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO.03-2016: AN ORDINANCE ESTABLISHING THE MATNOG COMMUNITY COLLEGE OF MATNOG SORSOGON. (Item No. 8.17)**

*Note: Section 56(b) and (d) of RA 7160 provide that within thirty (30) days after receipt of copies of such ordinance and/or resolution the Sangguniang Panlalawigan shall examine the documents, but if no action has been taken by the Sangguniang Panlalawigan within thirty days (30) after submission of such ordinance or resolution the same shall be presumed consistent with law and therefore valid.*

Please inform the Secretariat through Mr. Eduardo S. Morata, Jr. Supervising Administrative Officer to the SP of Committee hearing schedule for records/reference purpose.

An earliest/Prompt action on the above matter is strongly enjoined by the Vice Governor/Presiding Officer.

**PREPARED BY:**

APRIL GRACE E. DELLOSA  
Local Legislative Staff Officer I

**NOTED:**

ATTY. ROBOLOFO C. DEALCA, JR.  
Secretary to the Sangguniang Panlalawigan

SP-R-02-07-2023



**OFFICE OF THE SANGGUNIAN BAYAN**

EXCERPTS FROM THE MINUTES OF THE 16<sup>th</sup> REGULAR SESSION OF THE 11<sup>th</sup> COUNCIL HELD AT THE SB SESSION HALL, NEW MUNICIPAL BUILDING, MATNOG, SORSOGON ON NOVEMBER 14, 2022 AT 9:00 IN THE MORNING

Present: Honorable Emilio G. Ubaldo, III  
 Honorable Recto G. Dulay  
 Honorable Mercy G. Gata  
 Honorable Carlos G. Estrelon, Jr.  
 Honorable Salvador L. Frencillo  
 Honorable Evelyn S. Garalde  
 Honorable Leopoldo Y. Sabado, Jr.  
 Honorable Noli F. Galeria  
 Honorable Joseph O. Go  
 Honorable Silvestre F. Frando  
 Honorable Vincent Gabriel Z. Escanilla

Municipal Vice Mayor (Presiding Officer)  
 Municipal Councilor

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 -do- (ABC President)  
 -do- (SKMF President)



**MUNICIPAL ORDINANCE NO. 2022 – 09**

**AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 03-2016: AN ORDINANCE ESTABLISHING THE MATNOG COMMUNITY COLLEGE OF MATNOG SORSOGON**

**Sponsor: Honorable Noli F. Galeria**

BE IT ORDAINED by the Sangguniang Bayan of Matnog, that:

**Section 1. TITLE.** This ordinance shall be known as the ‘**MATNOG COMMUNITY COLLEGE CHARTER**’

**Section 2. ESTABLISHMENT OF THE COLLEGE.** The Matnog Community College is hereby established in the Municipality of Matnog. The college will occupy an area of Ten Thousand (10,000) square meters within Lot owned by the Municipality of Matnog by virtue of Presidential Proclamation No. 415. This area shall be used exclusively by the Matnog Community College.

**Section 3. POLICY.** The Municipality of Matnog abides by the provision of the 1987 Philippine Constitution, Article XIV Section 1 – The State shall protect and promote all the right of all citizens to quality education accessible to all. The Municipality further recognized the supervisory power of the Commission on Higher Education (CHED) as provided in Section 8 (a) of RA 7722 otherwise known as the “Higher Education Act of 1994”.

**Section 4. SCOPE.** Matnog Community College shall primarily cater to the educational needs of NOT JUST MATNOGANONS BUT TO ALL INDIVIDUALS INTERESTED TO AVAIL THEREIN. No qualified individuals shall be denied access to quality education by virtue of religion, creed or political affiliations. Provided further, that shortlisting or preference of students shall be that of Matnogans.

**Section 5. DEFINITION OF TERMS.** For the purpose of this ordinance, the following terms, as defined shall be interpreted as such:

1. **LOCAL COLLEGE OR UNIVERSITY** refers to a public higher education institution established by the LGUs through an enabling ordinance and supported by the concerned Local Government Unit. In Pilipino, an LCU is referred to as “DALUBHASAAN” for college and “PAMANTASAN” for university.
2. **DEGREE PROGRAM** refers to a collection of all courses in a discipline or a field of study leading to an undergraduate degree. This may also be referred to as an academic degree.

4. **LOCAL GOVERNMENT UNIT** refers to Municipalities, Cities and Provincial Government that created or established the LCU.
5. **COLLEGE OR DALUBHASAAN** is an institution made up of undergraduate division that offers bachelor degrees and a graduate division that comprises a graduate school and professional schools each of which may confer master's and/or doctorate degrees. It is an entire socio-physical infrastructures comprised of Schools, Colleges and Institutions offering degree programs in various disciplines and levels.

**Section 6. AUTHORITY OF THE LOCAL SANGGUNIANG BAYAN.** Section 447 (5) (x) of the Local Government Code of 1991 bestows upon the Sangguniang Bayan of every municipality the power to establish and operate vocational and technical schools and similar post-secondary institutions with the approval of the Department of Education, Culture and Sports (now vested in the Commission on Higher Education pursuant to the provision of RA 7732).

**Section 7. BOARD OF TRUSTEES.** The Government Board of the Matnog Community College shall be its Board of Trustees (BOT) with the following composition:

1. Chairperson, Local Chief Executive
2. Vice Chairperson, President of the College
3. Six (6) Members composed of, but not limited to
  - a) President of the Faculty Association
  - b) President of the Supreme Student Council/College
  - c) President of the Alumni Association
  - d) Chairmen of the Sanggunian Committee on Education
  - e) Association of Local Colleges (ALCO) – Bicol Representative
  - f) Accredited Business or Industry Sector representative

The representative of the faculty, students and alumni are co-terminus with their respective term of office. The accredited business or industry representatives shall be appointed by the Board for a specific term. The representative from the ALCO shall be appointed by the Board for a specific term, subject to confirmation of the President of National ALCU.

***THE CHED REGIONAL DIRECTOR OR HIS/HER DULY DESIGNATED REPRESENTATIVE MAY BE INVITED AS RESOURCE PERSONS DURING BOARD MEETING."***

The Secretary of the Board of Trustees shall be appointed by the Chair of the Board and shall keep custody of all records and other pertinent papers of the Board and does other functions that may be assigned to him.

**SECTION 8. POWERS AND DUTIES OF THE GOVERNING BOARD. THE GOVERNING BOARD OF MCC SHALL HAVE THE FOLLOWING POWERS AND DUTIES:**

1. Promulgate policies in accordance with the declared state policies on higher education as well as policies, standards and thrusts of CHED under RA7722 and other pertinent laws;
2. Promulgate rules and regulations consistent with existing laws, rules and regulations as may be necessary to carry out the purposes and functions of the local HEI;
3. Establish policies, guidelines and procedures for collective participative making;
4. Develop academic arrangements and linkages for institutional capability building with appropriate institutions and agencies, both public and private, local or foreign;
5. Determine/approve curricular programs and course offerings in response to the needs and demands of the community provided that these should comply with provisions of CMO No. 10 series of 2005;
6. Promulgate policies on admission, retention and graduation of students and to award degree(s), title(s) and certificate(s). However, conferment of honorary degree(s) or title(s) shall be in accordance to the policies and guidelines set by CHED;

8. Institutionalize research and extension programs;
9. Appoint the president of the college upon recommendation of the search committee;
10. Confirm appointments of other school officials, teaching and non-teaching appointed by the president;
11. Delegate any of its powers and duties provided for herein to the President and/or other officials of the college as it may deem appropriate so as to expedite the administration of the affairs of the college;
12. Invite representatives from other government or private entities as resource person(s) of the Board;
13. Determine the fees and other school charges;
14. In coordination with Sanggunian, provide for the regular support for the development, operation and maintenance of the local HEI; and
15. Recommend to the local Sanggunian policies on tertiary education and other related development legislation on effective governance and management.

**Section 9.** The administration of the Local College shall be vested in the President who shall render full-time service. The Board of Trustees upon the recommendation of a duly constituted search committee shall appoint him or her. He/she shall have a term of four (4) years and shall be eligible for appointment for another term only. The president shall hold an appropriately earned doctoral degree with at least five (5) years of relevant administrative experience. The College President shall be considered a Municipal Department Head and shall receive monthly salary equivalent to SG 24 and other benefits accorded by LGU to such officer.

**Powers and Duties.** The administration of the local HEI is vested on its President who must render full-time service. He shall be responsible to the Board for the implementation of its policies, programs, projects and services.

**Qualifications for Presidency.** Applicants for College President must be a holder of an appropriate earned doctoral degree and must have at least five (5) years of relevant administrative experience.

The Vice President(s), Dean(s), Directors, Registrar, Administrative Officer, Accountants, faculty, non-teaching personnel and other officials shall be appointed by the President, provided that the hiring of such official and personnel of the college shall be sourced out *preferably* from among the qualified Matnoganonans subject to the confirmation of the Board. The Vice-President for the Academic Affairs must be a holder of an earned doctoral degree, provided further that their appointments shall be pursuant to existing Civil Service Laws, Rules and Regulations.

**Section 10. THE SEARCH COMMITTEE.** Constitution of Search Committee, states "Six (6) months before the expiration of the term of office of the Incumbent President, the Governing Board shall constitute a Search Committee for President (SCP) which shall be composed of representatives from the Civil Service Commission (CSC), Academe, accredited business or industry sector, ALCU and CHED. The SCP shall elect a Chairman and a Vice-Chairman from among themselves.

**Funds and Procedure for the Search.** The Governing Board, in the case of MCC, the Board of Trustees headed by the Municipal Mayor, shall appropriate adequate funds to finance the activities of the SCP. The SCP formed by the BOT shall devise its own rules and procedures for the search.

**Notice of Vacancy.** Within (10) days upon its constitution, the SCP shall cause the publication of the notice of vacancy for President in a newspaper of local or general circulation and by posting in conspicuous places in the municipality where the local HEI is located. The publication shall contain provisions for invitation of applicants and the deadline for submission of applications.

**Selection of Qualified Candidates.** Within a period of thirty (30) days after the deadline of submission of applications, the Search Committee shall screen the applicants and select therefrom the three (3) most qualified candidates for the position of President.

**Appointment of the President.** The Board of Trustees shall appoint the President from the three (3) most qualified candidates submitted by the SCP.

**SECTION 11. TUITION AND OTHER SERVICES.** – THE COLLEGE SHALL COLLECT TUITION AND miscellaneous fees which shall be paid to the Office of the Municipal Treasurer as follows:

1. Tuition Fees (Per Unit)
2. Fees (Per Semester)
  - a. Entrance Fee
  - b. Registration Fee
  - c. Laboratory Fee
  - d. Medical/Dental Fee
  - e. Library Fee
  - f. Athletic Fee
  - g. Publication Fee
  - h. NSTP
  - i. Guidance Fee
  - j. Miscellaneous Fee

Amount per item shall be determined by the Members of the Board of Trustees and endorsed for approval to the concerned agencies after consultation with the concerned stakeholders.

**Section 12. COMPENSATION.** The members of the Board of Trustees shall be entitled to honorarium, FOR ATTENDANCE IN REGULAR AND SPECIAL MEETINGS, the amount of which shall be prescribed by the Board of Trustees and subject to the availability of funds and approval of the Sangguniang Bayan.

**Section 13. AVAILABILITY OF FUNDS.** Matnog Community College is assured of annual funding from the revenue of the local government to finance its establishment and operation.

**Section 14. APPROPRIATION AND CONTINUING APPROPRIATION.** The LGU will appropriate annual subsidy to the Matnog Community College (MCC) for the next ten (10) years and thereafter:

YEAR	AMOUNT (Php)
2022	2,993,571.00
2023	3,000,000.00
2024	3,000,000.00
2025	3,000,000.00
2026	3,000,000.00
2027	3,000,000.00
2028	3,000,000.00
2029	3,000,000.00
2030	3,000,000.00
2031	3,000,000.00

**Section 15. MANDATORY POSITIONS.** THE FOLLOWING MANDATORY POSITIONS SHALL BE CREATED SUBJECT TO THE AVAILABILITY OF FUNDS.

POSITION	SG	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
COLLEGE ADMINISTRATOR	24	APPROPRIATE DOCTORAL DEGREE OR ITS EQUIVALENT	5 YEARS OF RELEVANT ADMINISTRATIVE EXPERIENCE	NONE REQUIRED	CSEE/CES/RA1080 (BAR & BOARD)
INSTRUCTOR I	12	BACHELOR'S DEGREE IN THE AREA OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	PBET/TEACHERS RA 1080

		SPECIALIZATION			
INSTRUCTOR III	14	BACHELOR'S DEGREE IN THE AREA OF SPECIALIZATION	1 YEAR OF RELEVANT EXPERIENCE	4 HOURS OF RELEVANT TRAINING	PBET/TEACHERS RA 1080 (BAR & BOARD)
INSTRUCTOR IV	15	BACHELOR'S DEGREE IN THE AREA OF SPECIALIZATION	1 YEAR OF RELEVANT EXPERIENCE	4 HOURS OF RELEVANT TRAINING	PBET/TEACHERS RA 1080 (BAR & BOARD)
INSTRUCTOR V	16	BACHELOR'S DEGREE IN THE AREA OF SPECIALIZATION	1 YEAR OF RELEVANT EXPERIENCE	4 HOURS OF RELEVANT TRAINING	PBET/TEACHERS RA 1080 (BAR & BOARD)

**Section 16. FACULTY QUALIFICATIONS.** Qualifications of faculty and teaching personnel embodied in the duly approved Merit and Fitness System and Procedure for Hiring for Faculty and Teaching Personnel of the Matnog Community College shall be observed and adhered upon.

**Section 17. HIRING OF FACULTY.** THE MATNOG COMMUNITY COLLEGE SHALL MAINTAIN AT LEAST 25% OF THE FACULTY MEMBERS TEACHING IN THE TERTIARY PROGRAM OFFERED. THE HIRING PLAN ARE AS FOLLOWS:

YEAR	NO. OF INSTRUCTORS	POSITION
2022	2	INSTRUCTOR I
2023	2	INSTRUCTOR II
2024	2	INSTRUCTOR III
2025	2	INSTRUCTOR IV
2026	2	INSTRUCTOR V

**Section 18. TRANSITORY PROVISION.** The provision of RA 7722 and CHED Memorandum No. 32-006, which are relevant to the operation of the College, but not included in this ordinance and other subsequent issuances by the CHED and other agencies of the government shall form part of this Ordinance.

**Section 19. SEPARABILITY CLAUSE.** If for any reason any section or provision of this Ordinance be held unconstitutional or invalid by any competent court or authority, such judgment or action shall not affect or impair any other section as provided in the Municipal Ordinance.


**Section 20. REPEALING CLAUSE.** All other ordinances, rules and regulations inconsistent with the provisions of this ordinance are hereby repealed and or modified accordingly.

**Section 21. EFFECTIVITY.** This ordinance shall take effect after publication in a newspaper of general circulation and posting in three (3) conspicuous places in the municipality for a period of three (3) consecutive weeks.

I hereby certify to the correctness of the foregoing.

  
**JOSEPHINE G. BAUTISTA**  
 SB Secretary

ATTESTED BY:

  
**EMILIO G. UBALDO, III**  
 Municipal Vice Mayor/Presiding Officer

APPROVED BY:

  
**CATLEYA M. SO**  
 Municipal Mayor.

Date approved: February 09, 2022

Municipal Ordinance No. 2022-09



## CERTIFICATE OF ATTENDANCE

**TO WHOM IT MAY CONCERN:**

**THIS IS TO CERTIFY**, that the following bearing their respective signature had attended the **Public Hearing** of the Committee on Communication, Transportation and Utilities Re: **"AN ORDINANCE PRESCRIBING A NEW SCHEDULE OF PASSENGER FARE RATES FOR MOTORIZED TRIMOBILES WITHIN THE MUNICIPALITY OF MATNOG"** held at Matnog Public Auditorium, Matnog, Sorsogon on January 12, 2023 at 1:00 in the afternoon.


HONORABLE EMILIO G. UBALDO, III




HONORABLE RECTO G. DULAY



HONORABLE MERCY G. GATA



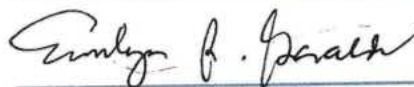
HONORABLE CARLOS G. ESTRELON, JR.



HONORABLE SALVADOR L. FRENCILLO

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HONORABLE EVELYN S. GARALDE



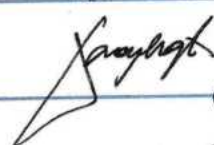
HONORABLE LEOPOLDO Y. SABADO, JR.

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HONORABLE NOLI F. GALERIA



HONORABLE JOSEPH O. GO



HONORABLE SILVESTRE F. FRANDO



HONORABLE VINCENT GABRIEL Z. ESCANILLA

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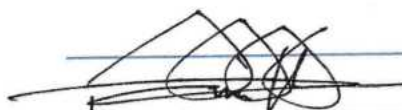


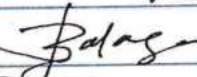
BEN L. FRENCILLO

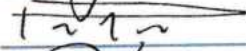
JOEL F. BALAGUER

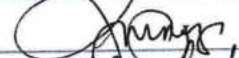
PAUL R. FURTER

JOHN D. THOMPSON JR.









Randy Belbo

PID GARAS

Andrew L. Castillo

Gilberto Marx

JOSEPH F. GARALDE

ROBERTO GRACILLA

Ray Garduque

Carlos Garcia

Edison E Garalde

MARLY SUMMONT

LOUYDEE FURAUDE

JEZZY D. CARNA

JASON F HALLIG

VED M LOPEZ

GENALD TUZON

JOEY GATON

JOSEPH ATARUE

John Carlo A. Bulanadi

RONALD D. GARDUQUE

Valentin Givera

ALEX E. GAYON

BESTRE LIARAY

ANTONIO G. GUERRA

JACINTO G. GARALDO

MNA D. MACATUNO

JESSIE GAMBIDA

SIMON GIVERO

Sonny boy Gayon

MARIO FAJARDO

Daute V. GUACID

Ronell G FULTON

Antonio G. Bontigas

ROBERT DIOQUINO

JUANITO P. GOMEZ

RHONALD F. KILAT

ERIC JOYSON ESCOBAR

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Garcias

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Ricardo B. Maramba

Eduardo Ayapanan

Renato L. Frencillo Jr.

Abelardo B. Barduyar

Abelardo G. OMO

GREGORIO G. GAYANES

Jhosuen Sorrauo

Zaldy Bulayan

LUPESKI P. HUNDO

Gerlie Garra

RUEL OLOYA

MILX GONZ

J. CATA JR.

Chris Jimenez

KEVIN UBANDO

Emmanuel Garay

Wilmer Cortez

ALBERTO R. PANTU A

Edison E. GAVARRA

DANTE A. VERANO

RAYMUNDO GIVERA

Enrique Garaldy

Rauby G. Lafagan

EDWARD G. GARALDI

MARCEY G. SARDO WONG

FRANCISCO F. GARRO

CARMEN G. GARRA

Boey G. Garbido

Pomping Coarint

Joan Bero Jr

EBLWIN COUTROGA

Miguel Casales

HARRY FOSTER

Ricardo Maramba

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Riza Gatm  
DENNIS G. EVANS

William Gawarra

Vilma H. Harlan

Cristina Esperanza

Aime S. SO

Mitchell R. Sarno

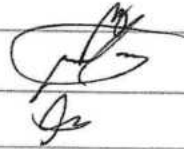
JERRY G. AZUCENA

Elesio G. Miraballes

Jennifer Lopez

Andy A. Baluyut

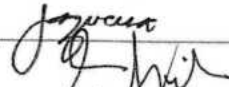
D. FORRES JR



ryobin  
C. E.



M. Sarno



J. Lopez

